# Frank Banko Alehouse Cinemas

The team at the Frank Banko Alehouse Cinemas is excited to welcome you back to the ArtsQuest Center to view your favorite classic, foreign, independent and award-winning films. The safety of our guests and patrons is of utmost importance to us and ArtsQuest will continue to follow the guidance and updates from the CDC and all state and local government officials for the safety of all.

As of July 16, 2020, the following guidelines are in place at the Frank Banko Alehouse Cinemas. These guidelines are subject to change based on additional recommendations from the CDC and local and state government officials.

# OUR PROMISE TO YOU:

The following standards are in place for the Frank Banko Alehouse Cinemas:

# Our Staff & Volunteers

- ArtsQuest employees and volunteers are required to self-monitor their personal health and report any illness or symptoms to their superiors.
- Staff and volunteers are required to wear face masks in all common areas and during all interpersonal interactions including but not limited to meetings and events.
- Gloves are encouraged in all common areas and will be provided by ArtsQuest.
- Employees and volunteers are required to wash their hands and/or use hand sanitizer once every hour for the duration of their work shift or more frequently as needed based on the circumstances.

#### **Cleaning Procedures**

ArtsQuest has always strived to maintain a clean and safe environment for our staff and patrons. We maintain regular cleaning schedules and thoroughly clean event spaces after each use, as well as common areas daily. Here are a few of the additional steps we are taking:

- Automatic hand sanitizer stations are available throughout the ArtsQuest Center.
- Staff are required to clean seating surfaces after each cinema showing by wiping down and spraying seats with EPA approved sanitation products.
- High-touch surfaces and restrooms are cleaned frequently while guests are in the building, as well as thoroughly cleaned prior to and after any events.
- ArtsQuest is in the process of procuring UV lightrooms and/or an electrostatic sprayer to further help sanitize our facilities.
- A minimum of 1.5 hours will be required to thoroughly clean and air out the space after each screening.

#### **Social Distancing**

- Screenings will occur weekly between Thursday and Saturday and will be limited to two screenings per cinema per day with staggered start times.
- The Red and Blue Cinemas will each have a max capacity of 25 people per screening.
- Seating is staggered to allow for space between parties and is first-come, first-serve. Patrons will be ushered to their chosen seats to ensure proper distancing.
- End seats will remain open so people can pass safely through aisles and maintain safe social distancing.

• Waiting areas will be appropriately marked with social distancing cues.

## Communications

- All supervisors will be discussing, communicating and enforcing these regulations with staff.
- Signs are placed throughout the site to remind both staff and patrons of these guidelines.

## WHAT WE ASK OF YOU:

## **Patrons & Clients**

Personal Protective Equipment

- Masks are required to enter the building, in all common areas, in the restrooms and when interacting with others in the building.
- While guests are seated in the theater the mask requirement will be lifted only while consuming food and beverages.
  - Once the patron has completed the physical act of eating and drinking, masks must be immediately put it back on.
- Any patron not adhering to these guidelines will be asked to put their mask on. If noncompliance continues after several attempts, the patron will be asked to leave the property.

# Social Distancing

• Social distancing shall be practiced whenever feasible. When not feasible, face masks or physical barriers should be in use.

#### Health & Wellness

- All patrons and clients will be asked to self-monitor their personal health and refrain from attending events if they are exhibiting any symptoms including but not limited to: fever and chills, persistent cough, shortness of breath or difficulty breathing, muscle pain, sore throat, new loss of taste or smell and gastrointestinal symptoms such as nausea, vomiting and diarrhea (CDC symptoms).
- Patrons who begin to feel unwell during their visit to the Frank Banko Alehouse Cinemas should please remove themselves immediately from the premises.

# Contact Tracing

- Patrons are required to inform ArtsQuest of a positive COVID-19 test (not by name) if they visited our site within a two-week period of the test by emailing <u>hr@artsquest.org</u>.
- Contact information will be gathered via the ArtsQuest ticketing system for parties attending a screening.