Facilities and Fees
Additional set-up/decorating fees may apply

**ArtsQuest Facility**
- Air Products Town Square | Fee Waived
- Capital BlueCross Creativity Commons | $200 per hour
- Lee & Stella Yee Family Connect Zone | $100 per hour

**Banana Factory**
- Crayola Gallery | $150 per hour
- Banko Gallery | $75 per hour
- Risbon Room | $35 per hour
- Classroom | $25 per hour

**Levitt Pavilion Facility** includes stage, dressing room, existing lighting and sound equipment, 2 technicians and 1 stage hand - $12,000. Certain events may require additional technicians and stage hands and would be charged at the rates listed in the **Staff Fees** section

**PNC Plaza** $1,000 per day

**PNC Parking Lot** $1,000 per day

**Visitor Center** $250 per hour

Staff Fees
- Event Staff Supervisor | $28 per hour
- Event Manager | $400 for up to 4 hours, $50 each additional hour
- Event Staff (for safety, parking, directions etc.) | $25 per hour
- Operations Staff (for assistance with set up, moving items) | $20 per hour
- Cleaning Person | $17 per hour
- Light Technician | $240 for up to 4 hours, $30 each additional hour
- Sound Technician | $240 for up to 4 hours, $30 each additional hour
- Video Technician | $240 for up to 4 hours, $30 each additional hour
- Camera Operator | $240 for up to 4 hours, $30 each additional hour
- Production Manager | $350 for up to 4 hours, $45 each additional hour
- Projectionist for Cinema | $240 for up to 4 hours, $30 each additional hour
- Bartenders and Servers | $50 per hour

Audio Visual Equipment
This is a sample of available audio visual equipment. Other equipment is available upon request. Additional equipment available with applicable fees.

- Fowler Blast Furnace Room Beam uplighting | $300
- Fowler Blast Furnace Room Projector and Screen | $100 per hour
- Cinema Screens | $150 per hour
- Lectern (Clear Acrylic) | $100
- Lectern (ArtsQuest) | $75
- Lectern Gooseneck microphone | $25
- Lectern Handheld wireless microphone | $60
- Countrymen over the ear microphone | $75
- Lavaliere Microphone | $75
- Confidence Monitor | $100
- Mixer (2 – 4 inputs) | $25
- 4’ x 8’ section riser stage | $125 each
- Pipe and Drape | $45 per 10 ft. section
- Portable 42” TV screens | $200
- Flip Charts | $20 per flip chart
- Easels | $5 per easel
- Extension Cords | $5 - $7 based on length
- Musikfest Café Beam uplighting | $500
- Musikfest Café single screen, projector and switcher | $1,500
- Musikfest Café double screens, projectors and switcher | $3,000
- Musikfest Café stage removal/adjustment | $750
- Musikfest Café full lighting and sound package | $1200 + AV Tech
- Musikfest Café meeting lighting and sound package | $600 + AV Tech
- Phone conference services with tech support | $750
- Piano | $250 + tuning
- Portable sound system | $400 + AV Tech

Miscellaneous
- Exterior Electric | $30 per hour - minimum 3 hours + materials cost
- Ceremony Fee | $1,000
- Electric in ArtsQuest Center | $10 per plug in
- Fencing
  - 6’ or 8’ high fencing | $15/foot
  - Windscreen installation | $21/foot
- Portable Restroom Facility | $95/unit
  (includes unit, 2 days of servicing, delivery)
- Specialty Electric | based on electrician rates and materials cost
- Specialty IT Technical Services | based on specialists rates and materials

Tables and Chairs
- 60” or 72” round with 10 chairs | $30
- 6’ or 8’ table with 2 chairs | $13

Tenting
- Available pricing depends on size, market price and duration of installation
- Tents may require a deposit
Events Related Marketing Services

The following marketing services are available to those hosting events at the ArtsQuest Center and the Banana Factory. Creative fees apply. Additional fees may apply based on the needs of our clients and guests. Rental use of the ArtsQuest Center is limited to ArtsQuest donors, members and sponsors.

### Artwork Requirements

#### Print Ads

ArtsQuest™ uses PC-based programs: Adobe CC2015 InDesign, Photoshop, & Illustrator.
- Accepted PC Platform file formats: .PDF, .jpg, .TIF or .eps
- We cannot accept Word, Publisher, Powerpoint or Corel documents
- All Ads are Full Color, 300 dpi, CMYK, flattened, text converted to outline (or curves based on programs used) and scaled to size.

All ArtsQuest publications are saddle stitch bound.

#### Ad Sizes for 4” x 9” books

- Things To Do (formerly Qbook), Musikfest Program, Oktoberfest Program, Levitt Pavilion Program, Christmas City Guide, Christkindlmarkt Program

#### Full Page (full page ads bleed)
- 4” w x 9” h
- include additional 1/8” bleed on all 4 sides
- keep logos and text 1/4” from edge

#### Half Page
- 3.5” w x 4.125” h

#### Ad Sizes for InQ

- Full Page (full page ads bleed)
  - 8.5” w x 11” h
  - include additional 1/8” bleed on all 4 sides
  - keep logos and text 1/4” from edge

#### Half Page Horizontal
- 8” w x 5.1” h

#### Half Page Vertical
- 3.9” w x 10.375” h

#### Cinema Slide

Slides must meet the following requirements:
- 300 dpi
- PNG file
- 1920 px w x 1080 px h
- Must be received 7 business days prior to event or start date

#### Levitt Screen Slide

Slides must meet the following requirements:
- 300 dpi
- PNG file
- 1024 px w x 768 px h
- Must be received 7 business days prior to event or start date

#### Web and Email Ads

Web & email ads must meet the following requirements:
- 72 dpi
- JPG file
- Maximum file size: 40 kb
- Include url for linking ad when submitting artwork
- Must be received 7 business days prior to event or start date

#### Sizes:
- Leaderboard: 728 px w x 90 px h
- Cube: 300 px w x 250 px h
- Email: 600 px w x 100 px h

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### Creative Services

For creative services, please contact:
- Angel Gable
  - agable@artsquest.org | 610-332-1366
- Concept & Design (2 proofs) - $100
- Additional proofs - $25

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### General Information

For more information or to advertise, contact your account executive or call 610-332-1300.

All rates are net agency commission. ArtsQuest reserves the right to refuse any advertising.

Checks made payable to Artonomous Media

We accept the following Credit Cards:

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### Item Business Rate Nonprofit Rate

| Press Release  | $250 | $125  |
| Media Outreach | $250 | $125  |
| Things To Do (formerly Qbook) Listing | $100 | $50  |
| Qmail Ad       | $1,000 | $500 |
| Things To Do (formerly Q10) Ad       | $750 | $375 |
| Social Media Post (no boost)         | $100 | $50  |
| Website Listing | $250 | $125  |
| Leaderboard Web Ad (one month)       | $300 | $150 |
| Cube Web Ad (one month)              | $215 | $105 |
| Cinema Slide (one month)             | $330 | $165 |
| Levitt Screen Slide (one week)       | $250 | $125 |

### Print Publication Ads (subject to availability)

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<thead>
<tr>
<th>Item</th>
<th>Business Rate</th>
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<tr>
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